Service Unit Delegate
Position Description and Commitment Form

Service Unit Delegates represent the girl and adult members within their service unit's geographical area. Delegates are the communication link on governance matters between the members in their service units and the Girl Scouts of Utah (GSU) Board of Directors. Delegates serve as the Voting Members of GSU and make decisions on governance matters including policy updates and electing the Board of Directors, Officers, and Board Development Committee members.

Expectations and Responsibilities:

- Work in partnership with the Service Unit Delegate Representative, volunteers and community members
- Attend Service Unit Leadership team meetings as requested by the Service Unit Delegate Representative
- Share knowledge, questions, and concerns in a positive and flexible manner
- Abide by GSUSA and GSU policies and procedures and follow Volunteer Essentials to ensure a safe environment for girls, adults, and volunteers
- Serve as voting member at the council's Annual Meeting
- Review and submit vote on matters circulated via email if and when requested
- Conduct other business as deemed to be in the general interest of GSU
- Lead appropriate discussions on governance questions, concerns, and suggestions members would like communicated to the Board of Directors and CEO
- Make arrangements for an alternate delegate to represent the service unit at any meeting the delegate is unable to attend

Meeting & Training Requirements:

- Attend and participate in Delegate Training. Delegate training attendance is required to be eligible to vote
- MUST attend Annual Meeting in person or by phone or video to participate and vote on items placed on the consent agenda including Council proposals, the Slate of Nominees for the Board of Directors, Board Development Committee and National Delegates
- Attend and participate in Town Meeting discussions. In order to be eligible to vote at Annual meetings, Delegates must attend the Town Hall meeting

Communications:

- Communicate governance and policy questions from the service unit to the Board of Directors and CEO
- Communicate discussion results from the Board of Directors and CEO to the service unit

Qualifications:

- Understand the difference between policy governance and operational issues
- Be able to serve as an ambassador to the community and monitor the public image of GSU
- Be able to represent the points of view of various ethnic, racial, educational, civic, religious, and socioeconomic groups
- Maintain knowledge of current Girl Scout governance matters
- Be willing to prepare thoroughly for issues and business presented at Annual Meeting (or in other forums presented by Council) that require a vote in order to resolve
- Possess strong communications and public speaking skills and the ability to address large
- Willingness to support all decisions of the Voting Membership

Eligibility:

- Must be a registered member of Girl Scouts of the USA (GSUSA)
- Accept the beliefs and principles of the Girl Scout movement
- Must be at least 14 years of age upon election and display mature judgment

Note: Alternate Delegates hold the same responsibilities as a Delegate and will vote in the place of a Delegate when the Delegate is unable to fulfill his or her duties.

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Commitment Statement:

I understand that committing to the responsibility of Service Unit Delegate requires me to complete training for the position; attend Annual Meeting to vote on council matters on behalf of my service unit. I am willing to listen to the concerns and points of view expressed by my service unit and vote in a manner that reflects these points of view. I am willing to attend and participate in Town Meetings when possible. If I am unable to attend Town Meetings, Annual Meeting, or vote on behalf of my service unit, I will ensure an Alternate Delegate will do so on my behalf.

Signature:	**Printed name:**
Parent/guardian signature:	**Printed parent/guardian name:**
Date:	
Phone number:	**Email address:**
Position you are committing to (select one):	
DELEGATE	ALTERNATE