



# Recognition Representative Training



# Recognition Representative



During this training we will:

- Discuss the Recognition Representative Role
- Explore your support system
- Learn the significance of encouraging appreciation
- Explain the difference between Council Awards and Community Awards
- Learn how to submit a Council and/or Community Award



# The role of the Recognition Representative



# What is your role?



With direction and support from a member of the Council's staff — the Membership Development Specialist— the Recognition Representative strives to achieve goals relevant to assigned accountabilities.

Those accountabilities are in these major areas:

- encourage the spirit of appreciate within the Community Leadership Team and among adult leaders
- Educate the members of your individual community about the various types of awards for adults and community partners
- educate the members of your community about the nomination/submission process
- assist with providing formal and informal opportunities to recognize adult leaders throughout the year
- maintain records of members who have received awards previously and the specifics

The **Recognition Representative position description** helps put these things into perspective!

If you have not gotten a copy please contact us at [info@gsutah.org](mailto:info@gsutah.org) and we will get one out to you.



# Your Support System



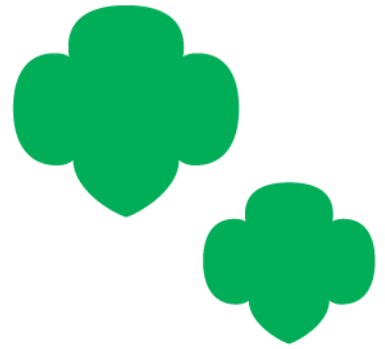
# Your Support System

You need one!

Support System:

- Community Leadership Team
- Member Development Specialist
- Member Support Department

How can you utilize them effectively?



# Encouraging Appreciation

# Tips on Appreciating Adults



- Give them the bigger picture. ...
- Create a wall of fame that is shared electronically
- Provide food for your volunteers...
- Check in with your volunteers. ...
- Feature volunteer stories on your blog/website. ...
- Give your volunteers awards. ...
- Give your volunteers small tokens of gratitude. ...
- Send your volunteers a simple, handwritten thank you card....

Adult leaders are the “SECRET SAUCE” to Girl Scouting!

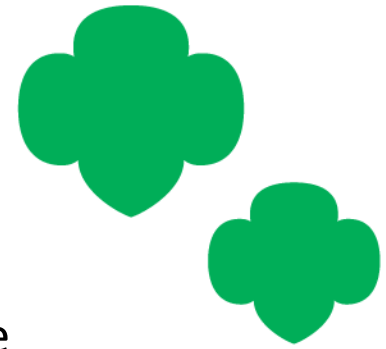




# Council Awards vs. Community Awards



# What is the difference?



**Community Awards** are nominated and voted upon by you and the Community Leadership Team – there are 8 award certificates that are available.

Often times Communities come up with their own special recognition within the community in addition to these 8.

These awards are given out at your communities local recognition ceremony on a day of your choosing.

**Council Level Awards** are nominated by your Community Leadership Team, adult leaders and staff members. The review and selection process is done by the Recognition Committee which consist of adult leaders and Board Members. They are recognized by the council and GSUSA and presented at Girl Scouts of Utah Recognition of Excellence Event in the fall.



All nominators can find a brief description of all awards and criteria: [www.gsutah.org](http://www.gsutah.org)

Click the **Volunteer Tab** and then **Volunteer Recognition Tab**.

### **How to Submit a Community Award Nominee:**

Nominations are due by the first Friday in March. Submit nominations [here](#) with the following information:

\*Complete Name of Person Being Nominated:

\*Award:

\*Nominated by (your name):

\*Brief description of Service:

Required Letter(s) of Endorsement (for some awards)

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\*Award:

\*Nominated by (your name):

\*Brief description of Service:

Required Letter(s) of Endorsement (for some awards)





**Question???**  
**Contact us at**  
**[info@gsutah.org](mailto:info@gsutah.org)**





**Thank You!**

