



# Cookie Open Office Hours

March 6, 2024

# Agenda

1. Cookie Cupboard Hours
2. Cookie Share (Gift of Caring) Troop or Council
3. Cookie Booths (Bling Your Booth)

# Cookie Cupboards

- Open through March 30 (hours on next slide)
- After March 30, cookies will be available:
  - At the CRC during regular office hours
  - By appointment at the CUSC and NUSC.
  - Call the CRC cookie cupboard for availability: 801-716-5119

## Council Resource Center

445 East 4500 South, #125  
Salt Lake City, UT 84107  
Cupboard phone: 801-716-5119

### Opening March 4

Monday 9:00 a.m. – 6:00 p.m.  
Tuesday 9:00 a.m. – 6:00 p.m.  
Wednesday 9:00 a.m. – 6:00 p.m.  
Thursday 9:00 a.m. – 6:00 p.m.  
Friday 9:00 a.m. – 6:00 p.m.  
Saturday 9:00 a.m. – 3:00 p.m.

*Closed Sunday*

### After March 30

Monday 9:00 a.m. – 5:30 p.m.  
Tuesday 9:00 a.m. – 5:30 p.m.  
Wednesday 9:00 a.m. – 5:30 p.m.  
Thursday 9:00 a.m. – 5:30 p.m.  
Friday 9:00 a.m. – 12:00 p.m.

## Central Utah Service Center

215 N Center St  
American Fork, UT 84003  
Cupboard phone: 801-716-5119

### Expected to open March 6

Tuesday 12:00 – 6:00 p.m.  
Wednesday 12:00 – 6:00 p.m.  
Thursday 12:00 – 6:00 p.m.  
Friday 12:00 – 6:00 p.m.  
Saturday 9:00 a.m. – 3:00 p.m.

*Closed Sunday, Monday*

## Northern Utah Service Center

3544 E Lincoln Ave, Suite A  
Ogden, UT 84401  
Cupboard phone: 801-716-5119

### Expected to open March 6

Tuesday 12:00 – 6:00 p.m.  
Wednesday 12:00 – 6:00 p.m.  
Thursday 12:00 – 6:00 p.m.  
Friday 12:00 – 6:00 p.m.  
Saturday 9:00 a.m. – 3:00 p.m.

*Closed Sunday, Monday*

## Cookie Cupboard Hours

Download full flyer:

[www.gsutah.org/cookie-resources](http://www.gsutah.org/cookie-resources)

# Cookie Share (Gift of Caring)

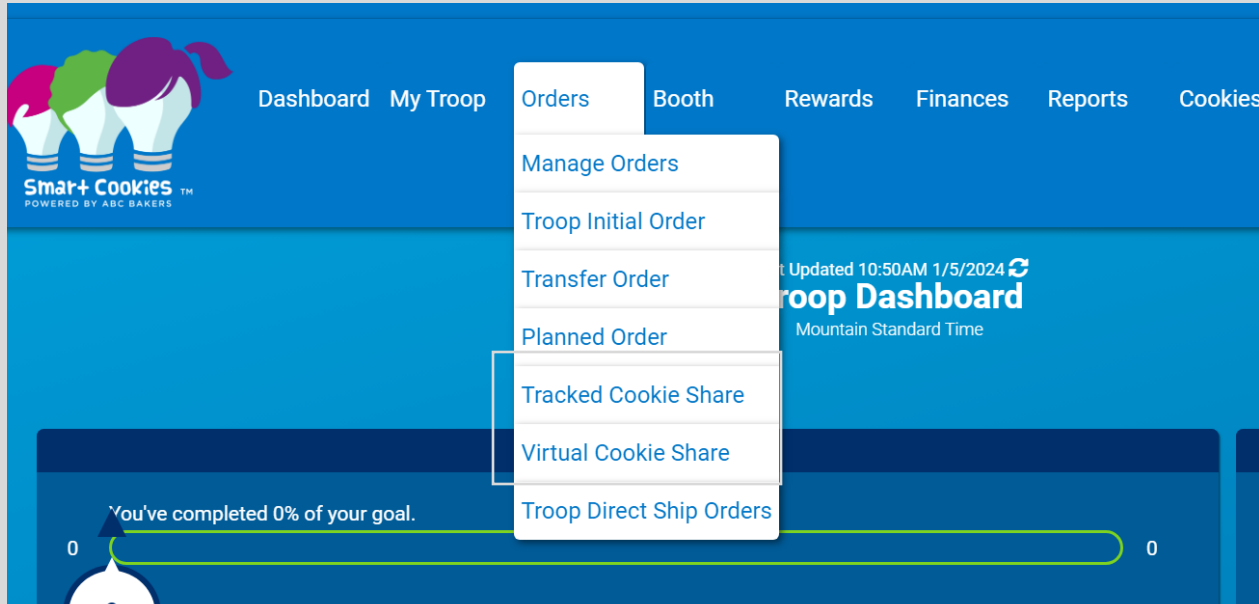
- Presentation by ABC Bakers rep on Troop vs. Council Cookie Share



# Virtual vs Tracked Cookie Share

# Virtual Cookie Share = Council donates

# Tracked Cookie Share = Troop donates



The screenshot shows the Smart+Cookies Troop Dashboard. The top navigation bar includes links for Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, and Cookies. The Orders menu is expanded, showing options: Manage Orders, Troop Initial Order, Transfer Order, Planned Order, Tracked Cookie Share, Virtual Cookie Share, and Troop Direct Ship Orders. The main content area displays a progress bar for a goal, with the text "You've completed 0% of your goal." and a progress indicator from 0 to 0. The dashboard also shows a timestamp "Updated 10:50AM 1/5/2024" and "Mountain Standard Time".

# Virtual Cookie Share

- NO TROOP PHYSICAL INVENTORY!
- After Initial Orders, Girls receive credit via entry in Smart Cookies, by Girl, under the Orders > Virtual Cookie Share tab
- Troops collect and deposit money for Cookie Share donations into their Troop bank account.
- Council donates the cookies at the end of the cookie season





# Enter package quantity, by Girl, click Save at the bottom

Smart Cookies  
POWERED BY AFB BAKERS

Dashboard My Troop Orders Booth Recognitions Finances Reports Cookies Tips & Tools Media Help

### Virtual Cookie Share

Cookie Share Org

SERVICE UNIT 654 TROOP 102

Troop: 102 Name: Chris McDaniel Phone: (unavailable) Email: centralmaryland.troop@outlook.com

Name	Total	Packages
Elena Leonard	3	
Harriet Paul	3	
Mona Griffin	3	
Angie Gregory	3	
Lisa Cohen	3	
Shannon Gonzalez	3	
Mona Knight	3	
Faye Hill	3	
Susan Myers	3	
Casey Smith	3	
<b>Total</b>	<b>60</b>	

Order notes  
Virtual Cookie Share orders from 3 booth events done this past Saturday

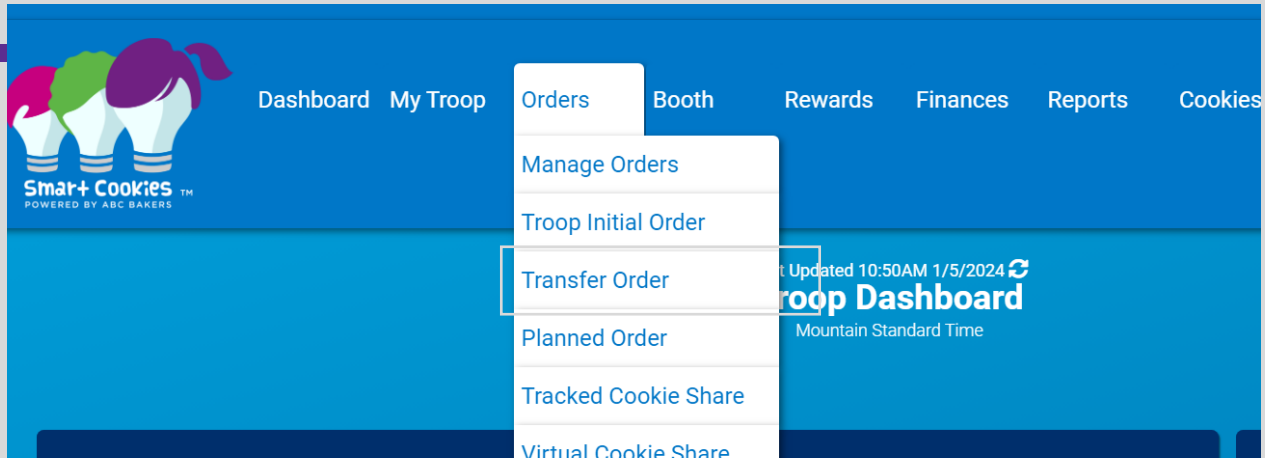
Save

## Tracked Cookie Share

- 
- Comes out of Troop physical inventory.
- Is assigned to girl as a regular troop to girl transaction.
- Is also recorded for reporting under the Orders > Tracked Cookie Share
- Troops collect and deposit money for Cookie Share donations into their Troop bank account.
- The troop donates the cookies at the end of the cookie season



# Transfer physical packages to girl > Transfer Order



The screenshot shows the Smart+ Cookies Troop Dashboard. The navigation bar includes: Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, and Cookies. The 'Orders' menu is expanded, showing: Manage Orders, Troop Initial Order, Transfer Order (highlighted), Planned Order, Tracked Cookie Share, and Virtual Cookie Share. The dashboard header features the Smart+ Cookies logo (POWERED BY ABC BAKERS) and a 'Troop Dashboard' section with a refresh icon and the text 'Updated 10:50AM 1/5/2024 Mountain Standard Time'.

### Transfer Order

Mountain Standard Time

TYPE OF TRANSFER:

Troop to Girl

From:

SERVICE UNIT Council-wide	TROOP 5001
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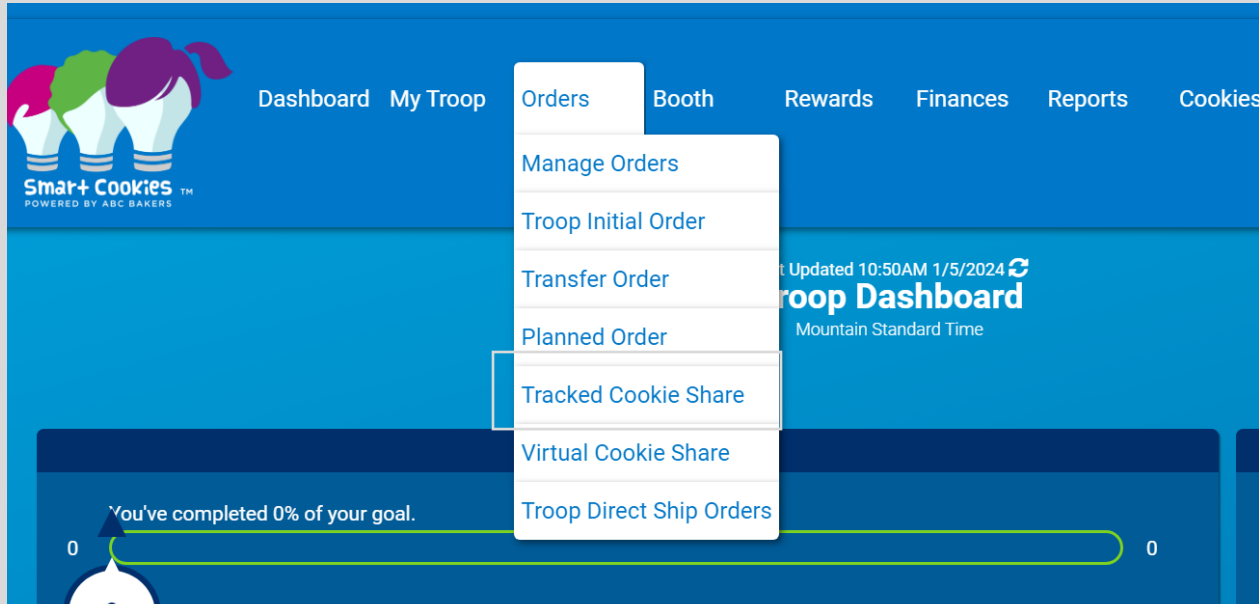
Quantity: 189 Packages    Contact: Steffi Lietzke | | slietzke@gsutah.org

To:

SERVICE UNIT	TROOP	GIRL
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Reset

# Tracked Cookie Share = Troop donates



The screenshot displays the Smart+Cookies Troop Dashboard. The top navigation bar includes links for Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, and Cookies. The 'Orders' menu is open, showing options: Manage Orders, Troop Initial Order, Transfer Order, Planned Order, Tracked Cookie Share (highlighted), Virtual Cookie Share, and Troop Direct Ship Orders. The dashboard header shows the Smart+Cookies logo (POWERED BY ABC BAKERS) and the text 'Troop Dashboard' with a refresh icon and the timestamp 'Updated 10:50AM 1/5/2024 Mountain Standard Time'. A progress bar at the bottom indicates 'You've completed 0% of your goal.' with a green line and '0' at both ends.

# Manage Recipients

## Tracked Cookie Share

Mountain Standard Time

Select a Troop

SERVICE UNIT Council-wide
TROOP 5001

Troop: 5001    Name: Steffi Lietzke Phone: (unavailable) Email: slietzke@gsutah.org

LAST EDITED: N/A ON: December 31, 0000 ⓘ

[Manage Recipients](#)

Name	Recipient	Initial Order	Booth Divider	Other	Total	
Lily Broomfield	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
Amelia Buckley	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
Edith Burton	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
Paige Hamm	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0
Jocelynn Green	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0	0

# Manage Recipients

## Tracked Cookie Share

Mountain Standard Time

Select a Troop

SERVICE UNIT Council-wide TROOP 5001

Troop: 5001 Name: Steffi Lietzke Phone: (unavailable) Email: slietzke@gsutah.org

LAST EDITED: N/A ON: December 31, 0000 ⓘ

Manage Recipients

Name	Packages
Lily Broc	Total 0
Amelia B	0
Edith B	0
Paige H	0
Jocelynn	0

Total
0
0
0
0
0

Done

### Manage Recipient

Add New Recipient

+

Select Default Recipient - this will update all girls to your chosen recipient

# Recording Tracked Cookie Share

**Tracked Cookie Share**  
Mountain Standard Time

Select a Troop

SERVICE UNIT Council-wide TROOP 5001

Troop: 5001 Name: Steffi Lietzke Phone: (unavailable) Email: slietzke@gsutah.org

LAST EDITED: N/A ON: December 31, 0000 ⓘ

Manage Recipients

Name	Recipient	Initial Order	Booth Divider	Packages	
				Other	Total
Lily Broomfield	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0
Amelia Buckley	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0
Edith Burton	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0
Paige Hamm	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0
Jocelynn Green	<input type="text" value=""/>	<input type="text" value="0"/>	0	<input type="text" value="0"/>	0


Choose recipient, then enter Tracked Cookie Share in the "Other" Column



# Reports



# Girl Balance Summary



Dashboard Orders Booth Delivery Rewards Finances **Reports** My Council Safety and Training R

Help

Current

Archived

## Report Criteria

### Popular Reports

- [Booked Booth Sales Summary](#)
- [Cupboard Demand Detail](#)
- [Cupboard Inventory](#)
- [Delivery Station Order Detail](#)
- [Girl Balance Summary](#) ←
- [Girl Cookie Order Details](#)
- [Planned Order Report](#)
- [Planned Order Report w/Signature](#)
- [Troop Balance Summary](#)
- [Troop Initial Order](#)

### Report Categories

- Booths
- Finance
- Entity
- Orders
- Inventory & Delivery
- Rewards

### Reports

- Dot Sheets by Delivery Station
- Financial Transaction Summary
- Girl Balance Summary
- Girl Cookie Order Detail Summary
- Girl Cookie Order Details**
- Girl Cookie Order Summary
- Girl Cookie Totals Summary
- Girl Deposit Summary
- Girl Entity Parent Data Changes
- Girl Information Export
- Girl Initial Order
- Girl Online Goal Report
- Incomplete Recognition Orders
- M8X Ticket / Order Reference Summary
- No Orders Listing


[Preview It](#)

[Report Info](#)

[Add to Favorites](#)

[Go To Report](#)

# Girl Balance Summary



Dashboard Orders Booth Delivery Rewards Finances **Reports** My Council Safety and Training R

Help

Current  
Archived

### Report Criteria

#### Girl Balance Summary

Council: Girl Scouts of Utah

ServiceUnit: All

Troop: -Pick a ServiceUnit- Troop Search:

Girl Name:

Balance Range: Equal To

Balance:

Select View Type: PDF

[Go to Report Listings](#) [Reset](#) [View Report](#)

# Girl Balance Summary report - Smart Cookies

Date: 3/17/2024

## Girl Balance Summary

Troop Desc 5001

Girl Name

Grade Level Eleven

GSUSAID 103377105

Packages

Cookie Share Sales

2

Cookie Sales Initial Orders

60

Smart Cookies Direct Ship

6

### Booth Transfers IN

OrderID	Details	Ref Number	Amount
0000720	To: Amelia <input type="text"/> , FROM: Troop: 5001		43

Total 43

### Transfers OUT

OrderID	Details	Ref Number	Amount

Total 0

### Finance Transactions

OrderID	Details	Ref Number	Amount

# Girl Balance Summary

			Total	43
<b>Transfers OUT</b>				
OrderID	Details	Ref Number	Amount	
			Total	0
<b>Finance Transactions</b>				
OrderID	Details	Ref Number	Amount	
S88548104	Type: Direct Ship Direct Deposit; Payment method: Credit Card	S88548104	\$40.00	
CG91415230	Type: Payment; Payment method: Credit Card	1635471	\$127.00	
CG95499336	Type: Payment; Payment method: Credit Card	2153180	\$191.00	
CG10470277 0	Type: Payment; Payment method: Credit Card	2701131	\$30.00	
			Total	\$388.00
<b>Total Transfers</b>			0	
<b>Total Collected</b>			\$348.00	
<b>Total Cookies Ordered</b>			60	
<b>Total Money Owed</b>			\$302.00	
<b>Packages Credited for Booth Sales</b>			43	
<b>Total Packages Sold</b>			111	
<b>Signature:</b> _____			<b>Balance:</b>	(\$46.00)

A negative balance indicates that the girl has taken more payments than cookies assigned. Look for unassigned Donation orders or Girl Delivery orders that have not been filled.

# Reports

Smart Cookies = Girl Cookie Order Details

Digital Cookie = All Orders Report

Page: 3		ABC Smart Cookies													
Date: 3/6/2024		Girl Cookie Order Details													
11:39:32 AM															
Girl Scouts of Utah															
Su: Council-wide		Troop: 5001		Girl Name: <input type="text"/>		Grade Level: 6		GSUSAID: 108574440							
Order #	Date	Type	INCL in IO	Ref #	CShare Ca/Pkgs	ADV Ca/Pkgs	TY Ca/Pkgs	LEM Ca/Pkgs	TRE Ca/Pkgs	TM Ca/Pkgs	PBP Ca/Pkgs	CD Ca/Pkgs	PBS Ca/Pkgs	GFC Ca/Pkgs	Total Ca/Pkgs
100065281	02/18/2024	Girl Delivery	N	100065281	0/0	0/0	0/0	0/0	0/0	0/5	0/1	0/0	0/0	0/2	0/8
100642396	02/18/2024	Girl Delivery	N	100642396	0/0	0/1	0/0	0/0	0/0	0/2	0/1	0/1	0/0	0/0	0/5
100781626	02/19/2024	Girl Delivery	N	100781626	0/0	0/0	0/0	0/1	0/0	0/1	0/2	0/2	0/0	0/0	0/6
101700118	02/22/2024	Girl Delivery	N	101700118	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/2	0/0	0/0	0/2
104716992	02/26/2024	Girl Delivery	N	104716992	0/0	0/0	0/0	0/0	0/0	0/5	0/0	0/5	0/0	0/0	0/10
104796102	02/26/2024	Girl Delivery	N	104796102	0/1	0/0	0/0	0/2	0/2	0/2	0/2	0/0	0/0	0/0	0/9
105145892	02/28/2024	DirectShip		105145892	0/0	0/0	0/0	0/0	0/0	0/2	0/2	0/0	0/0	0/0	0/4

1. Check Type, INCL in IO column and CShare



**Thank you!**

# Cookie Booths

- Cookie Booths run March 15-30
- *If you can't make your booth*, cancel your reservation so it won't display in the cookie finder for customers; this also allows other troops to pick up the reservation
- Available for purchase in the cookie cupboard:
  - Extra "It's cookie time" signs: \$5 each
  - Extra cookie table runner: \$10 each

# Cookie Booths - Bling Your Booth

## How to enter:

- Showcase your troop's goals
  - Ex. classic beach theme for a thrilling California adventure
  - Ex. paw print theme for an animal-inspired service project
- Post a photo on social media using #boothblingutah, tag Girl Scouts of Utah on Instagram or Facebook, and include your troop number.
- *Not required for entry:* email your photo(s) to [marketing@gsutah.org](mailto:marketing@gsutah.org)  
Deadline: March 30, 2024. Winners will be chosen the first week of April!







Q & A

# Thank You

Linda Neeley  
Chief Financial Officer  
(801) 716-5112 or [lneeley@gsutah.org](mailto:lneeley@gsutah.org)

