

Registration Information

The program and training registration form was developed for both troop and individual girl/adult use. The registration form may be photocopied to register for more than one program. To register, complete all information that pertains to you.

1. You may register either an individual or a troop on this form—not both!
2. Register only one troop or individual per form. Up to two programs or trainings may be registered for on one form. For more, please make copies of the registration form.
3. Program activities, overnights, and minicamps that involve troops must meet girl/adult ratios as stated in *Volunteer Essentials* and/or Safety Activity Check Points. Two adults to every 6 Girl Scout Daisies, 12 Girl Scout Brownies, 16 Girl Scout Juniors, 20 Girl Scout Cadettes, or 24 Girl Scout Seniors/Ambassadors.
4. People with special needs should call the registrar before the program or training to ensure the appropriate accommodations are made for specific needs.
5. Individual girls or adults must complete the section for individuals. A parent or guardian *must* sign the permission slip if it is a girl registration.
6. Troop facilitators must provide names of all girls and adults planning to attend program or training at time of registration.
7. Complete the payment section. Program activity and training fees *must* be paid in full at time of registration. A \$10 deposit per person is required for overnights and minicamps, and balance is due 30 days prior to the program. Check, money order, activity credits, or credit card number (VISA/MC, American Express, or Discover) *must* accompany form. Make checks payable to Girl Scouts of Utah.
8. One adult troop leader attending minicamps and overnights will receive a 50% discount for every 4-7 girls registered; for 8 girls or over, an adult may attend for free. All other adults must pay full program or training fee.
9. Activity credits may be used for girl fees for programs, trainings, minicamps, and overnights. Activity credits must be sent with the registration form. Earning activity credits does not guarantee placement in any program, training, overnight, or minicamp.
10. GSU reserves the right to cancel programs or trainings if the minimum limit is not met by the deadline.
11. Refunds are only for cancellations made prior to registration deadline or if the program or training is cancelled. No exceptions will be made to this policy. All individuals or troops who cannot be placed will be notified by mail and activity credits will be refunded.
12. Programs are subject to change. Please refer to your GSU confirmation for specifics on program activities. Confirmation will usually be sent two weeks prior to the program.
13. The correct grade level for summer activities is the grade level a girl has just completed (e.g., if a girl is registered as a Girl Scout Junior in 5th grade she may not attend a program for girls in 6th grade until the new membership year.)
14. Activity credits may not be used for adults or non-Girl Scouts.
15. Mail or e-mail registration forms and fees to:

Mail to: Girl Scouts of Utah
Program/Training Registration
PO Box 57280
Salt Lake City, UT 84157-0280

Email to: registrations@gсутah.org



PROGRAM AND TRAINING REGISTRATION

REGISTRATION INFORMATION

NOTE: Please type or print using ballpoint pen.

Adult volunteer or individual name _____

Address _____ City _____ State _____ Zip _____

Home phone () _____ Evening phone () _____

Age/grade level _____ Troop # or Juliette _____ E-mail address _____

(please indicate if individual adult) Send confirmation via e-mail?

Note: For minicamps and overnights, the medical personnel have the right to refuse to admit a girl who does not meet the acceptable health conditions, e.g. temperature, contagious disease.

PROGRAM/TRAINING

Program or Training Name _____ Scheduled Date _____

Time _____ Place _____

ATTENDING:

Girls _____ # of Adults _____ # of Non-registered members _____ Total attending: _____

Program or Training Name _____ Scheduled Date _____

Time _____ Place _____

ATTENDING:

Girls _____ # of Adults _____ # of Non-registered members _____ Total attending: _____

PARTICIPANT INFORMATION

For Troops Only. Troop volunteers, please list all girls and adults registering for this program (use separate sheet if necessary). Be sure to indicate if the registrant is an adult or a girl.

For Individual Girls Only.

Signature (parent/guardian)

Date

PAYMENT INFORMATION

Total cost of program/training is due with registration (NOTE: deposit is due with minicamp registration)

\$ _____ Total cost or deposit of program/training

\$ _____ Activity credits enclosed

\$ _____ Cash or Check enclosed

\$ _____ Credit Card

\$ _____ **TOTAL ENCLOSED**

MasterCard

VISA

American Express

Discover

Check or Money Order

Cardholder (print name)

Card No.

Expiration Date

Signature of Cardholder

Make checks payable to Girl Scouts of Utah

Return to: Girl Scouts of Utah, Attention: Program/Training Registration, PO Box 57280, SLC, UT 84157-0280
or email to registrations@gsutah.org.