



Service Unit Expense Voucher (Cookies)

Girl Scouts of Utah service units will be reimbursed for the cost of a rental truck and gas for the required second pick up of cookies from Bailey's, or up to \$35 toward gas for one personal vehicle per service unit. Reimbursement will be made via ACH from Girl Scouts of Utah to the service unit account. **PLEASE ATTACH RECEIPTS**

Cost of rental truck \$ _____

Gasoline Reimbursement (for rental truck) \$ _____

Total Reimbursement to Service Unit \$ _____

OR

Reimbursement (up to \$35) for gas for one personal vehicle

\$ _____

Send to (please print):

Service Unit Name _____

Signature _____ Date _____

Please submit with original receipts to:
Girl Scouts of Utah
Finance Department
445 E 4500 South, Suite 125
Salt Lake City, UT 84107

Or email to finance@gsutah.org

Office Use Only
Approved for payment _____
Date _____
Account: 10-8710-320-1300-2022-100-3