



March 8, 2022, eBudde email

Good Afternoon SUPPRs and TPMs,

Please pick up cookies from the cookie cupboard to fulfill the Goal Getter cards and Digital Cookie Girl Delivered orders ASAP. I have attached a link to the microburst training on how to put in a cupboard order in eBudde. Also, there are instructions in the TPM manual that gives screenshots and the steps for placing a cupboard order. The TPM manual is located on gsutah.org website under the cookie+ resources page.

Remember, girl delivered packages after the initial order need to be allocated to the Girl Scout in eBudde before her inventory in Digital Cookie will update. I have included a video on how to allocate to the Girl Scout from the troop inventory for any girl delivered order after the Initial Order.

There are a few ways you can see what packages a Girl Scout needs you to give to her and allocate in eBudde:

On the reports tab, go to the DOC reports section, run the report titled "Girl Delivery-varieties only-by girl". This also shows if the order was in the initial order or not.

or

Go to the Girl Orders tab and click on a Girl Scouts name. Then click on the dropdown menu that says "all orders" and choose "girl delivery" this will show the orders by variety. Anything below the Init. Order *Locked* is not in the girls inventory and will need to be given to the Girl Scout to deliver to their customer and allocated to her in eBudde.

Don't forget the Cookie Zoom meeting tonight at 6:30.

See you tonight,

Allison

Cookie Cupboard video <https://urldefense.proofpoint.com/v2/url?u=https-3A_www.youtube.com_watch-3Fv-3DKdnRJoHEIXU-26list-3DPL6fWqsiT2B6AIzrR-2Dv6qf4-2DqMlZc1SImv-26index-3D3&d=DwMCAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=2c_ISnoW2AMw9LyIHKWZP4wwvPUJzfN2dZXU1yRvP74&m=RCEYAYg4wm8O-b87smI5UBB-E1YyaTJyHM3tVtxTWd0&s=ygqL-cuC_Oh00JuOKbBkacfZrLneiwHmyLMaD81YvvY&e=>

Allocating Packages to an individual Girl Scout

<https://urldefense.proofpoint.com/v2/url?u=https-3A_www.youtube.com_watch-3Fv-3DWXhbBdL2ojA-26list-3DPL6fWqsiT2B6AIzrR-2Dv6qf4-2DqMlZc1SImv-26index-3D9&d=DwMCAg&c=euGZstcaTDllvimEN8b7jXrwqOf-v5A_CdpgnVfiiMM&r=2c_ISnoW2AMw9LyIHKWZP4wwvPUJzfN2dZXU1yRvP74&m=RCEYAYg4wm8O-b87smI5UBB-E1YyaTJyHM3tVtxTWd0&s=sC39zzu9CpYiIriJtlEViCuRRueC_ZdTPRv23SZpyUE&e=>