

## Short and Snappy – Kaper Charts



### Objective

To explain Kaper Charts and how they can be used.

### Length

20 minutes

### Materials Needed

Poster, pens, markers, and anything else you would like to use to decorate/make your Kaper Chart.

### Information to Share (spend 5 minutes on this section)

A "Kaper Chart" is a Girl Scout tradition for dividing up troop responsibilities. A kaper is a job or chore that must be done. A Kaper Chart indicates all the jobs available and who is responsible for each one. Using a kaper system right from the start will help with the long-term group behavior management of a troop. This can be used for both girls and adults when dividing up duties between people.

Regular rotation in the kaper chart helps promote overall fairness and companionship, and helps avoid the formations of cliques. Make sure girls have time to finish their kaper before starting exciting group activities—you do not want anyone to miss part of the event because they are completing their kaper.

How do you make a kaper chart?

There are many different ways to make a kaper chart. You can customize it to what will work best for your troop, and if you need ideas, internet sites such as Pinterest are a great resource!

Things to consider before you make a kaper chart:

- What tasks do we need to assign?
- Should the kapers be handled by groups or individuals?
- What do we want our chart to look like?
- How do we want to rotate the girls and the leaders?

### Activity (spend 10 minutes on this section)

Make a Kaper Chart for your Community Meetings. Decide on the kapers, such as Opening, Hostess, Welcoming new members, Program Activity, Closing, and Cleanup. It can be divided by schools or levels and the leaders would be responsible for the Kaper each month.

## Examples of Kaper Charts



	Law	Dues	Snacks	Song	
Kapers	OUR TROOP'S KAPER CHART				Pledge
Clean Up					Attendance
	Drinks	Grace	Promise	Flag	

