



Camp Rentals for Outside User Groups

Due to COVID-19, Girl Scouts of Utah will not be renting camp facilities until after September 8, 2020.

Girl Scouts of Utah rents camp facilities to church groups, nonprofits, schools, or universities. The camp properties are primarily used for Girl Scout programs and events hosted by council staff and volunteers. Each membership year there are a few opportunities for outside user groups to rent our camp facilities.

Rentals for weddings and family reunions will not be provided at this time.

Information for All Outside User Groups

Steps to Renting Girl Scouts of Utah's Camp Facilities

Step 1: Review the information on this webpage in its entirety.

Step 2: Contact info@gsutah.org to inquire about rental dates and to ask any follow-up questions you may have after reviewing the information on this webpage.

Step 3: Complete the [Application for Use of Buildings and Grounds](#) registration; requires a \$50 non-refundable registration fee paid at time of registration.

- This registration is completed in UltraCamp.
- After clicking the link above and selecting register, users will be prompted to either log in to UltraCamp or create a new account.

Step 4: Girl Scouts of Utah will contact you regarding your application and then send your contract.

Step 5: User group will submit a signed contract, along with the \$1,000 security and cleaning deposit.

Step 6: User group will provide Girl Scouts of Utah required documents and final payments as outlined below.

User Group Requirements

User Group Type: Girl Scouts of Utah rents camp facilities to church groups, nonprofits, schools, or universities. Rentals for weddings and family reunions will not be provided at this time.

Rental Dates: During the summer months of June thru mid-August, both camp properties are used for summer camp programming and not available to outside user groups.

Certificate of Insurance: User groups must provide a certificate of liability insurance for all participants naming Girl Scouts of Utah as the additional insured. A one million-dollar minimum coverage is required. The insurance certificate is due to Girl Scouts 30 days from start of rental; the rental will be canceled if this is not received by this time.

First Aid/CPR: User groups need to provide their own first aid supplies and a qualified adult to provide basic health supervision. A qualified adult is at least 21 years of age and possesses at least a certificate of training in principles of first aid and CPR. The first aid and CPR must be age appropriate for the age of the individuals participating. A copy of their certification is due to Girl Scouts 30 days from start of rental.



Food Handler's Permit: Girl Scouts of Utah does not provide food service. If the user group is preparing its own food, a Food Service Supervisor with a food handler's permit must supervise all food preparation. A copy of the permit is due to Girl Scouts 30 days from start of rental.

Programming Opportunities: Girl Scouts of Utah does not provide programming to user groups except for the following activities:

- Camp Cloud Rim: Waterfront Activities and Rock-Climbing Wall
- Trefoil Ranch: Ropes Course and Archery

Special arrangements must be made to use these activity areas, and the Girl Scouts of Utah must provide certified staff as part of a rental contract. **Use of these program areas cannot be guaranteed with camp facility rentals.**

Program Supplies: Outside of these program opportunities listed above, user groups must provide their own programming. User groups must also provide their own program equipment; Girl Scouts of Utah does not provide any program equipment (e.g. balls, art supplies, yard games, etc.).

Program Area Restrictions: The following areas are restricted to all users unless prior arrangements are made and are included in the contract:

- Cloud Rim - lake, boat dock, boat house, rock climbing wall
- Trefoil Ranch - stables, ropes course, archery range, stream

Cleaning of Facilities: User groups are responsible for cleaning all facilities rented. Girl Scouts of Utah will provide a detailed cleaning list (found in the User Group Manual) and cleaning supplies. If the facilities are not left clean, a portion of the security and cleaning deposit will not be refunded.

Other Notes: Alcohol, drugs, weapons of any kind, and personal sports equipment are not allowed. Persons with a concealed weapons permit may not possess a concealed weapon on Girl Scout property. Camp properties are smoke-free facilities; smoking is permitted in personal vehicles and outside the property gates. Girl Scouts prohibits hunting, fireworks, firearms, ammunition, explosives, gasoline, flammables, or poisonous substances. Girl Scouts of Utah does not supply table linens, towels for individuals, bedding for individuals, program supplies, and so forth. The user group must provide these items. Family pets are not allowed on camp property.

User Fees

Registration Fee: A \$50 non-refundable fee is associated with the required [Application for Use of Buildings and Grounds registration](#). The registration fee is due in full, paid by credit card, when submitting the registration.



Security and Cleaning Deposit: User agrees to pay a security and cleaning deposit to Girl Scouts of Utah in the amount of \$1,000. The deposit will be refunded upon final inspection if the site is left clean and there is no damage to the property. The security and cleaning deposit is due in full when the user submits the signed contract to Girl Scouts of Utah.

Facility Fees: Facilities fees are listed by camp property in the sections below. Facility fees are calculated in 24-hour time blocks; Girl Scouts of Utah does not prorate fees for partial day use.

Supply Fee: User agrees to pay a \$200 one-time supply fee; this is a flat fee regardless of user group size. Girl Scouts of Utah shall provide beds, mattresses, kitchen utensils, dishes, toilet tissue, paper towels, garbage can liners, cleaning supplies, dishwashing detergents, kitchen gloves, and other equipment necessary for the operation of the facility. This does not include one-time use items used during mealtimes (e.g. paper plates, plastic silverware, napkins, etc.).

Payment: Payment for facilities and the supply fee is due in full 90 days prior to start of your rental.

- If payment is not made 90 days prior, the reservation will be canceled, and the security and cleaning deposit will be refunded less a \$200 cancellation/processing fee.
- If reservation is made within 90 days of the start of the event, the security and cleaning deposit and payment in full is required at time of reservation.

Cancellation and Refund Policy: After payment is made in full, refund/cancellation fee will be processed as follows:

- 60-89 days from start of the event 25% of rental fee forfeited.*
- 30-59 days from start of the event 50% of rental fee forfeited.*
- 15-29 days from start of the event 75% of rental fee forfeited.*
- 0-14 days from start of the event 100% of rental fee forfeited.*
- **Security deposit is refunded less a \$50 processing fee.*

User Group Manual

Once a contract is received, the adult responsible for the user group will receive a copy of the user group manual. This adult is responsible for reading the manual and ensuring all guidelines are followed while the group is on the property.

Trefoil Ranch Property and Facilities

Overview of Property

Trefoil Ranch is nestled on 123 acres at the top of the South Fork of Provo Canyon. It's accessible year-round by a paved road and offers impressive multiuse facilities available to rent.

Trefoil Ranch facilities include a modern Lodge, Ranch House, Bunkhouse, and cozy cabins. There are two amphitheaters with fire pits on the ranch with seating for about 128 adults each, which serve as great meeting places for outdoor activities, campfire programs and/or outdoor cooking.

Available Rental Dates

Coming soon!



Lodge

Individual Rate: \$1,000 per 24 hours

Description: The Lodge is a comfortable two-story building equipped with a full commercial kitchen and a dining area that seats 128 adults (16 tables, 8 people per table) or 160 adults and kids (16 tables, 10 people per table). The main floor boasts a cozy lounge comfortably furnished and featuring a large stone fireplace. The upper deck and observation tower deliver beautiful mountain views. The lodge has restrooms with modern flushing toilets.

Meeting Spaces: The main floor provides a large, open area for group gatherings and areas to spread out into small groups. Upstairs there are two meeting rooms, accommodating up to 66 and 49 people, respectively.

Day Capacity: 268 people

Overnight Accommodations: 40 mattresses available for people to sleep on the floor. User groups can also supply their own sleeping pads or air mattresses to lay on the floor.

Visual of Facility: *Coming soon.*

Ranch House

Individual Rate: \$500 per 24 hours

Description: The Ranch House features old west style charm with a boardwalk and wooden façade. The warm interior features a large meeting room that can be divided into smaller meeting rooms. Meeting rooms have audio-visual capabilities. The Ranch House has modern restrooms and hot shower facilities.

Meeting Spaces: There is a large meeting room that can also be divided into three smaller meeting spaces.

Day Capacity: 65 people, or three smaller rooms with dividers can accommodate up to 24, 22, and 19 people

Overnight Accommodations: 30 mattresses available to sleep on the floor. User groups can also supply their own sleeping pads or air mattresses to lay on the floor. Sleeps 30 people.

Visual of Facility: *Coming soon.*

Bunkhouse

Individual Rate: \$500 per 24 hours

Description: The Bunkhouse is a two-story building with three separate lounge areas and sleeping space for 42 people in bunk beds. There is a full kitchen on each level and four modern restrooms with hot showers. The Bunkhouse is connected to the Lodge and Ranch House by a series of walkways.

Meeting Spaces: While the Bunkhouse has three small gathering places, each area can only accommodate 5-8 people sitting comfortably. This building is primarily used for overnight sleeping.

Day Capacity: 42 people

Overnight Accommodations: 42 metal frame beds with mattresses (mostly rooms with 2 sets of bunk beds)

Visual of Facility: *Coming soon.*

Cabins

Individual Rate: \$50 per cabin per 24 hours (6 cabins available)

Description: The cabins are new and feature electric lights but no heat and are available mid-May thru mid-September, depending on temperatures staying above freezing. Cabins include cots and mattresses. Restrooms with modern flushing toilets and hot showers are a short walk away.



Meeting Spaces: Three of the cabins have a small table in the middle of the cabin. User groups may use the outdoor fire pit and picnic tables located near the cabins.

Overnight Accommodations: There are six cabins total: three cabins sleep eight people each, and the other three cabins sleep ten people each for a total sleeping capacity of 54.

Visual of Facility: *Coming soon.*

Programming Opportunities

Girl Scouts of Utah may be able to provide ropes course and archery programming to user groups. Use of these areas is prohibited unless special arrangements are made and Girl Scouts of Utah provides certified staff as part of a rental contract. **Use of these program areas cannot be guaranteed with camp facility rentals.**

Camp Cloud Rim Property and Facilities

Overview of Property

Camp Cloud Rim sits at 9,200 feet on 96 acres of pristine wilderness surrounding Lake Brimhall above Park City, Utah. It's accessible by car from May through mid-October, weather permitting.

During the fall season (Mid-August thru September), Camp Cloud Rim has a main lodge, six cabins, and a smaller area within the lodge designated as the staff lounge available for rent. During the winter months (October thru May), the lodge is the only building available to rent and the rental group must provide their own access to the camp via snowmobile, snowshoes, skis, or snow cat.

A large amphitheater with two large fire pits sits above the lake shore next to the main lodge and serves as a meeting place for outdoor activities, campfire programs and can be utilized for outdoor cooking. There are several mountain lakes located on the property with established hiking trails.

Available Rental Dates

Coming soon!

Janet Quinney Lawson Lodge

Individual Rate: \$1,000 per 24 hours

Description: Janet Quinney Lawson Lodge features large picture windows, vaulted ceilings and a spacious deck overlooking Lake Brimhall and the surrounding forested mountains. The lodge has a full commercial kitchen and a dining hall that seats approximately 140 people. On one end of the dining hall is a large rock fireplace featuring a cozy seating area with a few couches. The lodge has several restrooms with hot shower facilities. The lower level of the lodge has an open meeting space, three bedrooms, and a staff lounge area.

Availability: Mid-August thru September (main floor and lower level); October thru May (main floor and lower level bedrooms and staff lounge)

Meeting Spaces: The main floor of the lodge provides user groups one large meeting room with tables. The lower level of the lodge can be used for small group activities (3-5 groups of 10-15 people).

Day Capacity: 142 people on main level; 65 people lower level

Overnight Accommodations: Contact info@gsutah.org for more information.

Visual of Facility: *Coming soon.*



Staff Lounge

Individual Rate: \$300 per 24 hours

Description: The staff lounge is a cozy area located on the lower level of the lodge. It features a full kitchen, sitting area, restroom and hot showers. The staff lounge is included with lodge rental.

Availability: Mid-August thru September; check for availability October thru May

Meeting Spaces: Small seating area next to kitchenette.

Day Capacity: 15

Overnight Accommodations: User groups supply their own sleeping pads or air mattresses to lay on the floor. Sleeps 8-10 people comfortably.

Visual of Facility: *Coming soon.*

Cabins

Individual Rate: \$50 per cabin per 24 hours (6 cabins available)

Description: These cozy cabins have electric lights but no heat and are available only when there is not snow on the ground. Cabins include cots and mattresses. Restrooms with modern flushing toilets and hot showers are a short walk away.

Availability: Mid-August thru September

Meeting Spaces: User groups may use the outdoor fire pit and picnic tables located near the cabins.

Overnight Accommodations: There are six cabins total; each cabin sleeps eight people for a total sleeping capacity of 48.

Visual of Facility: *Coming soon.*

Programming Opportunities

Girl Scouts of Utah may be able to provide waterfront (swimming, kayaking, canoeing, stand-up paddle boarding, sailing, and windsurfing) and rock climbing (rock face chimney) programming to user groups. Use of these areas is prohibited unless special arrangements are made and Girl Scouts of Utah provides certified staff as part of a rental contract. **Use of these program areas cannot be guaranteed with camp facility rentals.**