

## **Service Unit Delegate Representative**

### **Summary**

The Delegate Representative supports girl and adult delegates in their Service Unit. Delegates provide a vital information link between local girls and volunteers, and the GSU Governing Board.

### **Term of Appointment**

The Delegate Representative is a minimum two-year commitment and is renewable for a second consecutive term, for a total of four years of service.

### **Support Team**

- Service Unit Team
- Member Support for immediate issues at [info@gsutah.org](mailto:info@gsutah.org) or 801-265-8472

### **Required Training**

- Annual Leadership Summit

### **Required to Attend**

- Town Hall Meeting
- Annual Business Meeting

### **Responsibilities**

#### **Participate in the Service Unit Team**

- Attend and actively participate in regular Service Unit meetings to understand the needs and opinions of local girls and volunteers, and to convey messages and business from the GSU Board to the Service Unit.
- Offer input to the GSU Council and Board by attending Town Hall Meeting.
- Attend Leadership Summit.
- Support other Service Unit Team members in accomplishing Service Unit goals.
- Encourage Service Unit participation in the delegate process by asking Service Unit team members to nominate and elect Service Unit Delegates.
- Work with the Service Unit Troop Organizer to recruit Delegates within the Service Unit.
- Lead by example.

#### **Support Service Unit Delegates**

- Understand the Delegate position description and Delegate responsibilities in order to support girl and adult Delegates in their roles.

- Communicate to Council all changes in Service Unit Delegate assignments including name and contact of newly elected Delegates, and name of resigning Delegates.
- Ensure all Delegates in your Service Unit complete annual training through the Council.
- Ensure Delegates understand their role and participate in Service Unit meetings, Town Meetings, and Annual Meetings.
- Attend Service Unit meetings and report on any information related to Delegates and the governance process.

## Placement and Reappointment Process

The typical placement and reappointment process of Service Unit Team members will happen between the months of April and June.

- Interview with current Service Unit Director, Designated Service Unit Team members, and council staff member.
- Sign and agree to the position description and Service Unit Team agreement.
- Participate in Summer Leadership Summit Training.
- After first 6 months of service, meet with the Service Unit Team and designated Council staff member for a preliminary performance evaluation.

## Qualification Requirements

- Current adult Girl Scout Members in good standing.<sup>i</sup>
- Interested in the governance process of Girl Scouts of Utah.
- Willingness and ability to mentor and lead girls and adults.
- Willingness to work effectively with other team members.
- Ability to communicate in a professional manner.

## Recognition

Volunteers on the Service Unit Team play a fundamental role in supporting Girl Scouts and Girl Scout adults. As such, Service Unit Team members are highly valued and appreciated by the Girl Scouts of Utah Council and are eligible for various awards and recognition through local and Council wide events.

## Benefits of Service

- Play an integral role in Girl development
- Connection to the legacy of Girl Scouts
- Develop leadership skills
- Develop an understanding of the Girl Scouts of Utah governance process
- Learn how to support others in having their voices heard

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<sup>i</sup> To be a member in good standing, volunteers must be in good financial standing with no council debt, have submitted the Troop Financial Report by June 30<sup>th</sup>, and follow “Volunteer Safety and Conduct Policies” outlined in *Volunteer Essentials*.