



Activity Credit Redemption

This form can be used for the following: (Mark the box that applies to your request.)

- Council Sponsored Event hosted by a service unit (redeemable by service unit teams only)
- Troop trip (Cadettes and older, 3 nights or more)
- Destinations

PLEASE NOTE: To redeem Activity Credits for other purposes, fill out the appropriate form and submit with credits. For a program, complete the Program, Event, & Camp Payment form. For membership fees, complete the Membership form. For a Girl Scout trip with EF Tours, complete the EF Tours Product Credit form.

Activity Credit Redemption Requirements

- Return this form (with Activity Credits) to the Council Resource Center (CRC) in Salt Lake City **at least six weeks** before the start date to ensure money is directly deposited into your Girl Scout bank account prior to the event. If any Activity Credits are collected on-site at a Council Sponsored Event, they must be turned in to the CRC **no later than one month after the event date.**
- Girl Scouts who are registered as Cadettes, Seniors, and Ambassadors at the time of the cookie sale may put Activity Credits toward trip expenses for a GSUSA, council, or national/international trip. They may participate in the trip as an individual or as a member of a group/troop. Activity Credits may be used only for lodging, transportation, or program fees encountered during the trip.
- Activity Credits are transferable between currently registered members of Girl Scouts of Utah. Adults may not use Activity Credits.
- Please complete all information on the back of this form for activity credits being redeemed. Additional forms may be sent as activity credits are received.
- Activity Credits cannot be reimbursed for troop costs.
- Activity Credits expire on June 30 for the prior year. **Activity Credits not postmarked/received by the CRC by the expiration date will not be accepted.**

Service Unit Team Information

Service Unit: _____
 Event: _____
 Date(s): _____
 Event Representative: _____
 Home/Cell: _____

Trip Information

Troop #: _____
 Trip Cost: _____
 Location: _____
 Dates: _____
 Trip Leader/Host Council: _____

Mail to: Girl Scouts of Utah

Activity Credit Redemption
 445 East 4500 South, #125
 Salt Lake City, UT 84107

Office Use Only	
Total submitted	_____
Approved by Program	_____
Processed by Shop	_____
Approved by Finance & ACH Date	_____

