

This worksheet will need to be submitted in GoGold under the “Additional Documents” tab as part of your proposal approval for your Gold Award project. Reference pages 16-17 of [Your Guide to Going Gold](https://www.gsutah.org/content/dam/gsutah-redesign/documents/members/highest-awards/gold-award/GSU_Guide-Going-Gold.pdf) to help you make sure you are following GSU’s money-earning policies.

**Expenses**

Please list any anticipated expenses for your project. Include some information as to how you arrived at the calculation. For example, “100 copies at 5 cents/copy = $5.00” or gas to drive to schools in the area (around 50 miles of driving). Please expand the table if you need to include more expenses than the spaces available. Make sure to look at every step of your timeline and think about what supplies you’ll need.

Common expenses for a Gold Award project may include: printing, gas, program supplies, website fees, food, speaker fees, venue rentals, thank you gifts for your team, mailing, etc.

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| **Item** | **Cost** |
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**Total Expenses:**

**In-Kind Donations**

Please list any items that you need for your project that will be donated and explain who is providing the donation. Please include an estimated cost for the donation, even though you are not spending any money to procure the item. We may need to connect you and your donor to our development department for any high value donations.

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| **Item** | **Source of Funding** | **Estimated Cost** |
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**Income**

Your project should not make a profit and any money-earned for the project must be spent on project expenses. Your income and expenses should be balanced (i.e. equal zero when subtracted). In the table below, please list your income source (i.e. after school job, fundraiser, grant money, troop or service unit funds, monetary donation from a business or individual, etc.), the amount coming from that source, and which expenses it will contribute to.

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| **Income Source** | **Amount** | **Which Expenses** |
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**Total Income:**

**Details for any fundraising projects:**

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